

Union Theological Seminary
Policy on Auditing Courses
Approved by AAC April 5, 2017
Approved by Faculty April 26, 2017

This policy contains basic information about auditing courses at Union Theological Seminary. Union Seminary has two types of auditors: (1) current students enrolled in a degree program; and (2) people from the local area, including alumni/ae.

Those wishing to audit a course should:

1. Obtain the instructor's permission to audit the course. Some courses cannot be audited.
2. Auditors are expected to attend all class meetings.
3. Come to a mutually agreed upon set of expectations for the course, including expectations regarding participation, and completion of assignments. Normally, auditors will attend every class, but are not expected not complete all assignments.
4. Current students should register for the course and then complete a form (from the registrar's office) indicating the status of "audit."
5. An auditor application is available for those who are not current students or enrolling by cross-registration. The Bursar's Office will then bill the student's account. See course catalog for a list of fees.
6. Students from other schools who are cross-registering to audit a Union course should contact the Union Registrar to confirm their cross-registration.

Auditors who fulfill the mutually agreed upon expectations will receive a grade of "AU." No academic credit is awarded for audited courses. As a result, audited courses cannot count toward a student's degree program.