



1 Healthy Way, Oceanside, NY 11572

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## **CLINICAL PASTORAL EDUCATION TRAINING, Extended Unit of CPE**

**Program Dates:** January 27, 2016– July 27, 2016

**Group Sessions:** 5:00 P.M – 8:00 P.M. (Wednesdays)

**Location:** South Nassau Communities Hospital  
1 Healthy Way, Oceanside, NY 11572

**Cost:** \$650.00 *includes \$50 non-refundable application fee*

**Application deadline:** December 22, 2015.

Applications are available by calling (516) 632-4586, emailing  
[James.StewardII@snch.org](mailto:James.StewardII@snch.org), or faxing a request to (516) 336-2946.

Return completed applications and fee by mail, e-mail, or fax.

**Program Supervisor:** Rev. James E. Steward II, CPSP Supervisor in Training:  
516-632-4586, E-mail: [James.StewardII@snch.org](mailto:James.StewardII@snch.org), or 516-336-2946 (Fax)

The Clinical Pastoral Education Program at South Nassau Communities Hospital is  
provisionally accredited by the  
College of Pastoral Supervision & Psychotherapy (CPSP).

## **Clinical Pastoral Education**

A Professional Training Program for the Laity, Ordained and Students of Ministry

In the 21st century, it is paramount that the chaplain be clinically trained. The Clinical Pastoral Education/Training (“**CPE/T**”) experiential method of learning and the eventual board certification of chaplains are measures of commitment, on the part of institutions, to provide quality and professional spiritual care.

The South Nassau Communities Hospital CPE/T Program is designed to further develop the pastoral counseling and ministerial skills of each participant. The knowledge and skills accrued from the interactive learning environment enhances one’s clinical, pastoral and educational insights and practices when attending to the self, the patients and the caregivers.

### **Why Take this Program?**

- Virtually all pastoral care certifying bodies today require four (4) units of CPE/T. They may also require an equivalency and/or a minimum number of continuing education hours to meet their certification standards. CPSP requirements include participation in local chapter membership and attendance at National Clinical Training Seminars and/or Plenary each year.
- Today, hospitals, medical centers, hospices, healthcare organizations, penal institutions, etc. require board certification for their pastoral caregivers.
- The completion of CPE/T units addresses the needed requirements for board certification if and when a lay or ordained person or student of theology intends to pursue a professional chaplaincy career in any healthcare or other setting today.

### **Uniqueness of the South Nassau Communities Hospital CPE/T Program**

The One Spirit CPE/T Program offers a unique and specialized setting for the art and practice of pastoral counseling and ministry in the 21st Century.

- The cases, readings and didactic seminars include issues in acute care, palliative care, end-of-life care, culture, ethics, religion/spirituality, etc. arising from patients and caregivers.
- The emphasis on the insight of Anton Boisen, that the patient is a living human document, is highly significant for clinical and pastoral ministry to persons who are chronically ill, in rehabilitation, or actively dying.
- Addresses the challenge and responsibility to develop one’s knowledge, skills, pastoral identity, competence, and authority while attending to the bio-cultural, emotional, ethical, psychosocial and spiritual needs and requests of the patients, caregivers and, in certain situations, staff members.

### **Who Should Take CPE/T?**

If you are called to serve in hospital chaplaincy or pastoral counseling, CPE/T training is required. For those who desire to work with a local congregation and any work requiring interaction with others (a prison setting, a nursing home, working with children, in a homeless shelter, assisted living facility, with Disaster Chaplaincy Services or the Red Cross) this training will enhance skills. If you are interested in continuing your growth as a minister.

### **Program Focus**

Attention is given to the development and refinement of pastoral identity, authority and clinical skills through an action-reflection-action education model. Trainees will be immersed in exploring issues related to (depending on their site placement) the following: ethics, homelessness, aging, long-term care, dementia, specific medical conditions, end-of-life care, bereavement, bio-ethics, multicultural ministry, critical incident, as well as pastoral-theological, psychological, emotional, or mal/adaptive behavior themes.

**Each participant** must have a confirmed site placement with 10-12 assigned hours of client/patient contact each week, in addition to attendance at weekly seminar and weekly supervision sessions.

**Please note**, as a CPE/T trainee at South Nassau Communities Hospital, you will usually be processed as Spiritual Care Volunteer or CPE Chaplain Intern at our site. The completion of volunteer orientation, CPE Orientation and medical screenings are required for admission to CPE. There is also a requirement for weekly supervision sessions which can alternate in-person and via phone check-in which will be negotiated with your supervisor.

### **Program Structure**

Each trainee presents a total of 10 case studies over the course of a Unit. Reading assignments and didactics seminars are incorporated in the curriculum as well as group relations. Trainees are required to meet with their Supervisor both in person and/or via phone every week. Trainees record reflections/journal entries once a week and submit them to their Supervisor. Trainees are required to maintain an activity log as well as write a mid-Unit and final-Unit evaluation. A certificate of completion is awarded for the Unit earned. (1 Unit of CPE/T = 400 hours)

### **Expected Outcomes**

- Clinical knowledge and skills including verbal and nonverbal communication; developing the clinical eye; critical thinking, analysis and discernment; group relations dynamics; self awareness, self transformation and recovery of soul.
- Pastoral Counseling Competencies including establishing and tending to pastoral relationships and alliances; developing within the pastoral visit connection, discernment of the theological, personal, spiritual, moral and historical values; attending to transference behaviors; journeying with the patient, family and caregivers; liaising with other clergy and maintaining continuity of care.
- Clinical knowledge of pastoral diagnosis and assessment and collaboration with other professional members of the team; naming pastoral issues and concerns and providing clinical and pastoral interventions.
- Exploration of ethical principles of autonomy, beneficence, justice and integrity.
- Exploration of legal and ethical issues surrounding patients' rights, medical treatments and decisions.
- Exploration of pastoral, spiritual issues and needs with regard to grief, isolation, alienation, aging, bereavement, death, fear, guilt, spiritual distress, purpose of life, closure, pain and vocation.

### **Accreditation**

South Nassau Communities Hospital CPE/T Program is provisionally accredited under the Standards of The College of Pastoral Supervision and Psychotherapy ("**CPSP**") ([www.cpsp.org](http://www.cpsp.org)), a national and international covenanted community of lay and ordained persons, theologians, counselors, educators, psychotherapists and other allied health professionals, dedicated to the shared value of the "recovery of soul." CPSP is one of the cognate groups recognized by the Congress on Ministry in Specialized Settings ("COMISS"), an organization that endorses professional certifying bodies for professional chaplaincy in the United States.



## Clinical Pastoral Education

### Class Description and Schedules

#### BASIC UNIT COURSE

Basic CPE is professional education for ministry that focuses on the formation of one's identity as a pastoral care giver and the development of basic pastoral care skills (listening, theological reflection, psycho-social and cultural competency, personnel and inter-personnel awareness).

#### **Extended Internship CPE Program (16 Hours per Week, 7 Months)**

- 2016: January through July
- 2016: September through April 2017

### Application and Registration Materials

There is limited enrollment for the CPE program. Early applications have a competitive edge. Applicants are urged to submit all materials at least 60 days before the program's start date. Interviews occur 45-60 days prior to program start dates.

Medical clearance and completion of both Hospital Volunteer Orientation and CPE Orientation must be completed before the program's start date.

### Contact Spiritual Care Services

#### **Clinical Pastoral Education Program**

South Nassau Communities Hospital

1 Healthy Way

Oceanside, NY 11572

Attn: The Rev. James E. Steward II, Director of Spiritual Care Services and Education

516-632-4586

[James.StewardII@snch.org](mailto:James.StewardII@snch.org)



## **CPE/CPT Application Process**

1. In accordance with CPSP application process, a completed application is submitted to the Rev. James E. Steward II, Director of Spiritual Care Services at South Nassau Communities Hospital along with a non-refundable check in the amount of \$50 made payable to South Nassau Communities Hospital in the memo CPE Fees.
2. An interview with the Supervisor in Training James E. Steward II shall be conducted at an agreed upon time and location.
3. Applicants will be informed of the status of their applications as quickly as possible. Applicants will be subject to a background check.
4. Trainees will be required to complete both the Hospital Volunteer and CPE Orientations. Both Hospital Volunteer and CPE Orientations will be conducted on the same day. (*Hospital Volunteer Orientation is from 9 AM-1PM and the CPE Orientation is from 1 PM-4PM*) Through this orientation, you will complete the requirements for Employee Health as a volunteer prior to starting the CPE Program.

SNCH CPE does not discriminate against any individuals for reasons of race, color, national origin, gender, age physical disability, sexual orientation, faith group or military status. Equal access to education opportunities is extended to all qualified persons based on program availability.

This policy, notwithstanding, all trainees accepted into this program shall be able, with reasonable accommodation, to physically perform the duties as a Trainee.

The trainee needs to sustain sufficient physical and emotional health to deliver appropriate spiritual care to those he or she encounters as well as meet the other program requirements. The trainee must demonstrate a capacity to endure and cope with moderate amounts of chaos that accompany normal parts of institutional culture of a varied settings.

**Department of Spiritual Care Services  
Clinical Pastoral Education Program**



***Excellence in Training for Competent Compassionate Pastoral Care***

**APPLICATION FOR CLINICAL PASTORAL EDUCATION**

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Office Address: \_\_\_\_\_  
Street Town State Zip Code Work Tel: \_\_\_\_\_

Home Address: \_\_\_\_\_  
Street Town State Zip Code Home Tel: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Pager# \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Marital Status: \_\_\_\_\_ Children's Ages: \_\_\_\_\_

Faith Group/Denominational Affiliation: \_\_\_\_\_

Association/Conference/Diocese/Synod/Presbytery: \_\_\_\_\_

Current Professional Position: \_\_\_\_\_ Are you ordained? \_\_\_\_\_ If "yes", give date:  
\_\_\_\_\_

**EDUCATION**

**DEGREE**

**DATE**

College: \_\_\_\_\_

Seminary: \_\_\_\_\_

Graduate Study: \_\_\_\_\_

**PREVIOUS CLINICAL PASTORAL EDUCATION OR OTHER SUPERVISED CLINICAL TRAINING**

Dates Center

Supervisor

_____	_____
_____	_____
_____	_____

**REFERENCES & ADDRESSES (Please include zip codes and & phone numbers):**

Denominational: \_\_\_\_\_

Academic: \_\_\_\_\_

Other: \_\_\_\_\_

ATTACH THE FOLLOWING ITEMS TO APPLICATION

1. A **reasonably full account of your life**, including important events and relationships with persons who have been significant to you and the impact of these events and relationships has had on your development. Describe your family of origin, your current family relationships, and your educational growth dynamics.
2. A **description of your religious life**, including events and relationships that affected your faith and currently inform your belief systems.
3. A **description of your (vocation) history**, including a chronological list of positions and dates.
4. A **description of an incident in which you were called to help someone**, including the nature of the request, your assessment of the "problem", what you did, and a summary evaluation. If you have had previous CPE include this information in verbatim form.
5. Your impression of your previous clinical pastoral training(s) [i.e., clinical pastoral education and/or other supervised clinical training experiences], if any. What are your impressions and expectations of the program to which you are seeking admission? How will this training be used to further your goals for doing ministry? Indicate if this training is required of you, and if so, by whom.
6. A description of any special needs you will have during the training (e.g. disability considerations, financial).
7. Application fee of \$50.00. Non-refundable. Sent with application. Make checks payable to 'South Nassau Communities Hospital Spiritual Care Services Department CPE Program.
8. A recent photograph (optional).
9. An "Admissions Interview Report" by a CPE Supervisor or other qualified person. Admissions Interview conducted by:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

**THOSE WITH PREVIOUS C.P.E. SHOULD COMPLETE THE FOLLOWING**

10. Copies of previous C.P.E. evaluations written by you and your supervisor.
11. What was the most significant learning experience in your previous C.P.E. and how have you continued to work in this learning method? Illustrate your strengths and weaknesses as a professional person.
12. What are your personal and professional goals and how will continued training aid that process?
13. Documentation of Faith Group Endorsement (Required only from applicants for Supervisory CPE)

APPLICATION FOR: [Check ( ☒ ) as applicable]

PART-TIME CPE UNIT: (Extended CPE, days/evenings each week for 7 months)

☐ EVENING PROGRAM

TRAINING SITE:

☐ OCEANSIDE

EARLIEST DATE YOU CAN BEGIN: \_\_\_\_\_

Date: \_\_\_\_\_ Signature of Applicant: \_\_\_\_\_

South Nassau Communities Hospital does not discriminate on the basis of age, gender, physical disability, race, national origin, religion or political belief in any of its educational programs and activities, including employment practices and its policies relating to recruitment and admission of CPE Chaplains.

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***Motto: "Excellence in Training for Competent, Compassionate Pastoral Care"***