

Application For Units of CPE Hybrid Field Education and Clinical Pastoral Education at Union

Directory Information

Name:

U.S. Citizen or
Permanent Resident Yes ☐ No ☐

Mailing address:

Social Security Number:.....

State:..... City:

Zip:..... Country:.....

Day Tel.:..... Alt Tel.:

@:.....

Permanent address:

State: City:

Zip:..... Country:.....

Religious Affiliation:

(Expected) Ordination/Appointment by:

..... Year:

Current Position:

Language skills:

College: Degree/Date:

.....

Seminary: Degree/Date:

Grad School: Degree/Date: JTS/UTS

Prior CPE Dates: Center Supervisor

Have you ever been convicted or pled *no* to a misdemeanor, a felony, or other crime? Yes ☐ No ☐

References (Reference forms can be found online for the references to complete and send back to us)

Academic Reference (Name/Title):

☎:..... Address:
City: ST: ZIP:..... @:.....

Denominational Reference (name/title):

☎:..... Address:
City:..... ST: ZIP: @:.....

Personal Reference (name/relationship):

☎:..... Address:
City:..... ST: ZIP: @:.....

Typed signature of applicant:

Date:



Association for Clinical Pastoral Education Inc.



Application Face Sheet & Instructions

Hybrid Field Education and Clinical Pastoral Education at Union

READ CAREFULLY AND RESPOND TO EACH OF THE FOLLOWING:

1. Read instructions carefully before submitting. Please **complete the attached form** and e-mail the form and all requested items to: Rev. A. Meigs Ross at amr9033@gmail.com
2. ☐ Complete this application face sheet (two pages) and submit both pages to us.
3. Submit five essays as part of your application (per e-mail attachment): (aim for approx. 5-7 pages for the first two essays each, the others as needed)
 - ☐ **a: Reasonably full account of your life.** Include, for example, significant and important persons and events, especially as they have impacted, or continue to impact, your personal growth and development. Describe your family of origin, current family relationships, and important and supportive social relationships.
 - ☐ **b: Description of your spiritual growth and development.** Include, for example, the faith heritage into which you were born and describe and explain any subsequent, personal conversions, your call to ministry/rabbinate, religious experiences, and significant persons and events that have impacted, or continue to impact, your spiritual growth and development.
 - ☐ **c: Description of your work (vocational) history.** Include a chronological list of jobs/positions/dates of employment and a brief statement about your current employment and work relationships. A current resume will suffice.
 - ☐ **d: Account of a "helping incident" in which you were the person who provided the help.** Include the nature and extent of the request, your assessment of the issue(s), problem(s), situation(s). Describe how you came to be involved and what you did. Give a brief, evaluative commentary on what you did and how you believe you were able to help. *If you have had prior and recent CPE, please attach a copy of a verbatim as your 'helping incident' with your own notes on how and what you learned from sharing this verbatim with your supervisor and/or peers. If you have had CPE more than two years ago, include a recent helping incident, written up in a verbatim format. If possible, include feedback from current pastoral colleagues and/or administrative supervisor.*
 - ☐ **e: Your impressions of Clinical Pastoral Education.** Indicate, for example, what you believe or imagine CPE to be. Indicate if CPE is being required of you. What are your learning goals or issues of which you are aware and would like to address in CPE. Finally, indicate how CPE may be able to help you meet needs generated by your ministry or call to ministry. *If you have had prior CPE, please indicate the most significant learning experience you had during CPE. State how you have continued to use the clinical method since your previous experience. Indicate strengths and weaknesses that you have as they relate to your ministry and your identity as a professional person.*
4. ☐ An applicant with prior CPE should attach all **previous final evaluations (your own and your supervisor's)**. Your typed signature below indicates your permission for previous CPE centers to release your evaluations for purposes of this application process.
5. You are required to complete an **admissions interview** with Rev. A. Meigs Ross.
6. Retain your copy of this completed application and bring it with you to the interview for CPE.

I certify that all information in this application is factually true, complete and honestly presented. I understand that I may be subject to disciplinary action, including admission revocation or program expulsion, should the information I've certified be false. I hereby give permission to the ACPE center to which I am applying to access my CPE evaluations and contact previous supervisory personnel about matters pertaining to this current application, and I consent for those contacted to provide information sought. I verify that if sending in this application electronically it constitutes my electronic signature.

Signature:

Date:

CPE is not a trademark and variously accredited programs are advertised and offered.
The Jewish Theological Seminary, www.jtsa.edu/Academics/Center_for_Pastoral_Education
Association for Clinical Pastoral Education, Inc., www.acpe.edu

REFERENCE FORM for Units of Clinical Pastoral Education

Applicant's Information:

Name:

Address:

Phone:

Email:

Reference Giver's Information:

Name:

Address:

Relation to Applicant:

Position:

Phone:

Email:

Do you recommend this person (Please **BOLD** response)

Yes, without hesitation | Yes, with hesitation or concerns | No, I do not recommend this person

Dear Reference Provider,

The applicant is applying to participate in Clinical Pastoral Education which will help him/her to develop skills to help people in crisis. This experiential learning program emphasizes pastoral skill-building, the formation of a pastoral identity, and the articulation of a theology that emerges out of encounters with suffering and combines clinical work with patients with supervision and mentorship and work on interpersonal skills.

We ask that you respond as candidly as possible. If you are recommending the person with or without hesitation: this information will help us to evaluate the learning needs of the student in order to be as helpful as possible to him/her in the educational process. Thank you.

1. How long have you known the candidate, and in what capacity?

2. Please evaluate the candidate on:

(4: Very strong, 3: Strong, 2: Average, 1: Needs Work [**Bold** your selection please]; Comments welcome:
What strengths does she/he need to develop in this area?)

Intellectual ability/ General knowledge :	4	3	2	1
Comments:				

Common Sense :	4	3	2	1
Comments:				

Job perseverance :	4	3	2	1
Comments:				

Emotional Intelligence :	4	3	2	1
Comments:				

Ability to listen:	4	3	2	1
Comments:				

Ability to problem solve under stress :	4	3	2	1
Comments:				

Ability to handle conflict and stress:	4	3	2	1
Comments:				

3. How would you describe the candidate in the following areas according to your experience of him/her? (Please be as specific as possible, use examples)

a. in his/her potential for pastoral effectiveness? b. in his/her personal commitment to learning? c. in his/her maturity of faith and depth of spiritual development?

(of faith and depth of spiritual development [2])

(of faith and depth of spiritual development [1])

4. In your experience, how does this person respond to others who are experiencing times of difficulty or challenge?

5. Comment on the applicant's demonstrated motivation, attitude, and readiness for an intensive experiential learning program.

6. What advice would you give this person at this point in his/her education/career that you feel would be most helpful or needed?

7. If you were hospitalized or in a personal crisis, how would you feel about a pastoral visit from this applicant?

8. This is a multi-faith program in which the applicant will learn together with students and serve patients from a variety of faith traditions: How would you describe the applicant's knowledge and respect for other faiths and traditions as well as his/her sensitivity to cultural diversity?

9. What else should we know about this person that will help us understand and work with him/her better to be most helpful?

Typed Signature:_____

Date :_____

By sending in this application electronically it constitutes my electronic signature

*****This reference will be kept strictly confidential*****